



Yes. Venues may host wedding receptions with an occupancy limit of the lesser of 100 people or 30% of the stated fire capacity. Guests must be seated and the establishment must follow other requirements set forth in the order. Facilities should avoid scheduling a standing reception or cocktail hour. Wedding ceremonies are not subject to the capacity and other requirements in this order, but guests are encouraged to follow the Three Ws (Wear a face covering, Wash hands and Wait 6 feet apart).

According to the latest updates with our Gov. Roy Cooper the mandates are clear when it comes to mass gatherings, mingling and remaining safe. The "stay at home" order has been extended until January 29, 2021. We are grateful that all of our clients have decided to postpone their events until at least mid-April and beyond... and for that we THANK YOU for keeping not only your family and friends safe but our team as well.

As most of our clients know we were and still are very stern when it comes to the safety of government mandates and following the rules mainly due to our insurance but so that there are never any questions if we strayed for one event vs. another. We are seeing glimpses of HOPE as the NEW vaccine rolls out and that our current INDOOR wedding numbers have been open to 100 PEOPLE (that includes your wedding vendors). However, please take note that reception of 100 people will look very different than traditional wedding receptions. Technically, that would be 100 people OR 30% fire code occupancy (whichever is LESS) AND that is a non-mingling affair. IF you are planning on dancing and mingling that would fall back to the "mass gathering" guidelines.

Knot Your Average Events successfully and safely hosted 13 local weddings & 2 destination weddings POST-COVID in 2020.

However, we were only able to remain on site for 3 until the very end due to 10 did not follow mandates and had more guests than guidelines stated. If our events are not following guidelines we are unable to remain onsite, nor did we return to clean up after their higher counts touched and moved about for several hours with and without masks. We have to think about the safety of our staff and follow our insurance guidelines.

Going into 2021, I have spoken with our team and we've created a safe way for us to remain on property for the day. Remember wedding ceremonies can have AS MANY GUESTS as you wish in attendance AS LONG AS THEY ALL are following the 3 W's. Currently you may have 100 people in a room as long as guests are seated majority of the time. So here is our solution as of today, but remember things change often and we will update you as quickly as mandates change as well:

- We are pleading with our clients to get their guest lists down to 80 in attending. This way you have a cushion of 20 people for vendor staffing and that extra plus one that we know may or may not show up.
- We will **require** a guest list for check in upon arrival. So encourage your guests to arrive early.
- We will require assigned seating at receptions and encourage people of same inner circles to be sat together with 6 people per 5' round. Spread the LOVE out across the room. Even if you have



No. Guests must remain seated.

to rent more tables/linens... do so. IF you make the most uncomfortable person in the room FEEL safe and comfortable then everyone else will see your extra efforts to keep them safe.

- We are asking for clients to seriously consider plated meals (including appetizers and desserts).
- IF you have family households sitting together, or offer some smaller two tops and four top seating options you could even offer family style meals within those tables to avoid people getting up and mingling more.
- We are actually encouraging plasticware for drinks because the health department is recommend a NEW glass every time... and please do away with the self-serving nonalcoholic drink stations. These should have a catering staff member serving ALL beverages at ALL times.
- We are encouraging to host all activities at the front end of the reception so that IF you decide to go against mandates and mingle/dance our team can step away during that portion until the end of the night but we can assist with the most important details.
  - Welcome
  - Dinner
  - Toasts
  - Cake cutting
  - First dance into parent dances
  - DJ can handle bouquet/garter if those are being done (but we are encouraging not doing these please)
  - IF you are planning on dancing PLEASE move that outside... (this helps catering with clean up too!
- Our team will take a break during that time period. We will assist with the exit safely from a distance. While the exit is taking place outside we ask that clients provide KYAE with **TWO** cans of Lysol (so start hunting and asking family/friends for those now). Our team will spray down the venue and/or reception area with Lysol and let it sit for 5 minutes prior to going in to break down and clean up. We ask that no more than 20 people be in that area while we and the catering team are cleaning up. We will take all personal items to the door for family/friends to begin loading up. We ask wedding party members to fully clean up any brides/grooms changing suites.
- Same as 2020, IF our clients decide to go against Government mandates KYAE will arrive onsite day of wedding and set up the reception (we ask that we follow mandates during that time period to keep our staff safe), we will coordinate & direct the ceremony, we will flip the space/room if needed (again limit number of people in that area) and then we will make sure all vendors are confident in their services for the remainder of the evening and our team will LEAVE & not return to clean up. We will ask that any items borrowed from KYAE to be cleaned/wiped down with Clorox wipes and returned by Wednesday the following week of the wedding. If this occurs, KYAE will update the staffing fees as needed. However, Jennifer Ball will remain on call if anything should happen or need her attention as the event proceeds without her team. She and only she will return if there is a serious situation needing her attention.

Please let us know if you have any questions about how we are currently walking into 2021. Again, this is still an uncharted territory and we want to remain as safe as possible. Thank you for your patience, understanding and any forgiveness as we proceed throughout this pandemic. We can't thank you enough for trusting us with such a special day. Our 15 post Covid weddings in 2020 constantly stated over and over how they couldn't have done it without us... with or without us there... & we can't wait to watch you walk down the aisle and say I do (for some again that eloped this past year).